

Monthly Meeting Minutes

DATE: 11.12.19

LOCATION: Texar Room 116

ATTENDING: Mark Missildine, Angela Gideons, Jim Bynum, Emily Newsome, Jennifer Willis, Sydney Custer, Dustin Nix, Brittney Stanley, Joni Millican, Jennifer Davis, Michael Stephenson, Venus Lillis, Marcie Whisenhunt, Linda Scott, Teri Stover, Norma McCormick

ABSENT: Ambrosia Roach, Jennifer Carrillo

MEETING BEGAN: 10:05

AGENDA ITEMS

1. Jennifer Willis submitted the minutes from the October meeting for review by the Council. A motion to approve minutes provided by Jennifer Davis. A second was provided by Dustin Nix. The motion passed by unanimous vote of the Council.
2. Michael Stephenson discussed the upcoming events in November and early December. The fall Treat Truck Event will occur in conjunction with International Studies Week. Staff Council will co-sponsor the International Studies event that day and provide cookies. In addition, all staff, faculty, and students will have an opportunity to write down what they are thankful for and these items will be used to decorate the Welcome Desk in University Center. Michael also reminded the Council that our annual Christmas Tree Decorating event will occur on December 2nd. Angela will request SSC assistance in putting up the tree. Council presence is requested to ensure all lights are connected as each section is installed and to decorate the tree. The University Christmas Potluck event will be held December 6th from 11-1 pm. The President's Office asked if we would like to add something to the event. Marcie Whisenhunt suggested a bingo scavenger hunt at each table with a prize at the end of the event. A photo booth was also suggested. Eagle Wonderland will be help on December 7th.
3. Dustin Nix provided a report from the ERA Committee. The committee is requesting that all nominees from the previous year be recognized at the Employee Awards event in January. A list will be provided to Michael for his speech. Dustin also inquired about how the Employee of the Year is chosen. After some discussion, Donna Shipp was identified as having a rubric. Dustin will reach out to Donna for this rubric. This rubric and those who will serve on the committee should be provided to the council.
4. Michael provided details on the committee used to determine the Employee of the Year is an Adhoc Committee. The Employee of the Year nominations will be changed to allow supervisors to nominate employees awarded Employee of the Month and other employees within their department.

5. Michael indicated no update on the parking spot for Kathy May in receiving. Also, the idea of a movable Employee of the Month parking sign was discussed. Jennifer provided that the Chief of Police previously indicated that this is not an option. Additional discussion occurred indicating that the parking spot may be an incentive of the past.

NEXT MEETING: December 10th

MEETING ENDED: 10:30